Easter Seals/Jewish Family Service
Transition Age Youth Summer Internship – Paid
Summer 2014

Internship Organization: Easter Seals/Jewish Family Service Summer Transition Program
Internship Type: Teens and Young Adults
Intern Title: Paid Mentor/Shadow
Supervisor: Laura Alter
Supervisor contact information: lalter@jfshouston.org; 713-667-9336 extension 207
Internship Dates: June 9, 2014 – August 1, 2014
Internship Hours: 9 am – 4 pm
Internship Training: June 9 – 13, 2014

Program Overview

The summer program provides competitive volunteer or work experience with training and shadows for teens and young adults with Autism and co-occurring mental illness. Each participant will have a mentor/shadow that will provide workplace support through assisting participant with job tasks and workplace etiquette. The program will increase the participant’s future employment opportunities through empowerment and inclusiveness.

Job Description

Develop strong communication and understanding with participants
Assist participant in understanding job duties including breaking tasks into single tasks
Assist participant in maintaining appropriate workplace etiquette
Model or show participant how complete a job task
Communicate any problems or issues with participant to supervisor
Maintain a nurturing and respectful relationship with participant

Requirements

Sophomore level or above college level student
Major in social work, education, psychology, pre-medicine or human services
Prior experience working with teens with Autism or disabilities can be substituted for education
Prior camp counselor experience helpful
Ability to work independently at employer’s worksite
Ability to follow written and verbal directions
Ability to communicate with participants and employer in a professional manner
Ability to keep organized notes as necessary